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717-255-8311 • 800-242-3745
www.paa.org

PENNSYLVANIA AUTOMOTIVE ASSOCIATION

TO: Dealership Personnel and Their Immediate Families

RE: **Pennsylvania Automotive Association Community Service Scholarships**

The Pennsylvania Automotive Association, through a fund within the PAA Foundation, awards scholarships to young people who demonstrate charitable characteristics on a continual basis, volunteering their time and their talents to their communities, schools, churches, and other charitable organizations.

Applicants should demonstrate involvement through their essays, reference letters and resumes, detailing projects and organizations which they support.

The PAA Community Service Scholarships are available to the children, step-children, and grandchildren of Pennsylvania new car and truck dealership personnel. Dealership employees are also eligible to apply so long as they will remain employed at the dealership during their education. Those students who are high school seniors graduating in 2017 or who are currently enrolled as undergraduate students are eligible to apply.

Recipients enrolled in degree programs at community colleges or four year colleges and universities will be eligible to receive awards of up to \$5,000 per year for two years, and may reapply for subsequent undergraduate years.

Applicants must satisfy the criteria listed on the enclosed information sheet and provide all requested information. The selection process is heavily weighted to those students who display charitable intent through their documented commitment to those in need in their areas. Some consideration will also be given for involvement in other extracurricular activities such as sports, music, and arts, as well as other school or community related endeavors and employment.

Applications must be completed by March 1, 2017, and mailed with appropriate postage to

PAA Scholarship Application – Community Service
PO Box 2955
Harrisburg, PA 17105.

If you have any questions or need additional information, please contact Melanie Stine at (717) 255-8311, extension 3327 or MLstine@paa.org or Jane Toto at extension 3318 or jtoto@paa.org.



GUIDELINES FOR APPLICATION

The PAA Community Service Scholarship is awarded to children, step-children and grandchildren, of dealership personnel currently working in Pennsylvania dealerships, who are high school seniors graduating after May 31, 2017 or who are currently enrolled as undergraduate students. In addition, dealership employees who will remain employed full time at the dealership during their education are eligible to apply.

Initial Application:

The PAA Scholarship Committee will review scholarship applications that satisfy the following criteria:

1. Applicant must be the child, step-child or grandchild of an employee, or the employee, of a franchised new car or heavy-duty truck dealership in Pennsylvania. The employee must be employed by a dealership for a minimum of one year as of **January 1, 2017** and must still be employed at a dealership when the scholarship is awarded. Neither the employee, nor their extended family, may hold any stock or ownership in the dealership.
2. The applicant must demonstrate academic achievement of a cumulative GPA of 2.5 or higher (on a 4.0 scale).
3. The applicant must document involvement in community service activities, on a voluntary basis, with charitable organizations and institutions, schools, churches and other groups that provide care, services and relief to those in need in their communities.
4. The applicant is also encouraged to document participation in other activities or organizations such as sports, music and arts, Girl and Boy Scouts, church or religious related groups and other pursuits and interests that are beneficial to the welfare of the community or individual.

The amount of the scholarship is up to \$5,000 per year. The scholarship will automatically be renewed for the second year if the student continues to be enrolled as a full-time student in good standing with a GPA of 2.5 or higher throughout the academic year and the parent, guardian or recipient continues to be employed at a Pennsylvania new car or truck dealership.

Reapplication:

Students may reapply for the scholarship for undergraduate years three and four if they continue to satisfy eligibility criteria:

1. Remain enrolled as a full-time student with at least 12 credits per semester.
2. Maintain a grade point average of no lower than 2.5 (on a 4.0 scale) throughout the first two academic years.
3. Verification of continuous employment of parent or guardian at a Pennsylvania new car or truck dealership.

The scholarships can be used at community colleges and four year colleges or universities. Students must be enrolled full-time, with at least 12 credits per semester. The scholarship is available for tuition, fees, books, tools and other eligible educational expenses. The Foundation does NOT pay scholarships to individuals. Instead funds will be paid directly to the institution to be credited to the individual student's account.

Two disbursements of \$2,500.00 will be paid during each applicable academic year upon receipt of an invoice and student transcripts from the post-secondary institution. Both the invoice and transcripts must be received for every disbursement. Student must supply documentation of enrollment/matriculation from the institution prior to the first disbursement. It is the student's responsibility to provide transcripts and invoices to PAA every semester. PAA will not contact the school for disbursement documentation.

Required Attachments

- Completed Student Background Sheet and Parent/Guardian Background
- 2 Completed Essay Questions and 2 Letters of Recommendation
- Resume or other documentation of student involvement
- Official High School or College Transcript with raised school seal

This application and the required attachments must be completed and returned on or before March 1, 2017. Incomplete applications will not be considered. The applications will be reviewed by a committee and the winners will be notified by mail no later than May 1, 2017. The application should be completed and submitted with supporting materials to PAA Scholarship Application – Community Service, PO Box 2955, Harrisburg, PA 17105.



Student Background

STUDENT INFORMATION

Name: _____

Date of Birth: _____

Student ID or SSN: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Cell #: _____

E-Mail Address: (must include) _____

HIGH SCHOOL INFORMATION

Name of High School: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Date of Graduation: _____

High School Contact: _____

Phone #: _____

Current Year of Study (circle one): High School Senior Freshman Sophomore Junior College Senior

COLLEGE/UNIVERSITY INFORMATION *(Applicant can list first choice if undecided)*

Name of College/University you will/do attend: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Date of Entrance: _____

Major(s)/Field(s): _____

Full Time: _____ Part Time: _____ Credits per Semester: _____

Post Secondary School Contact: _____

Phone #: _____ E-Mail Address: _____

COLLEGE/UNIVERSITY FINANCIAL AID OFFICE OR BURSAR'S OFFICE CONTACT INFORMATION

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ FAX #: _____

E-Mail Address: _____



Pennsylvania Automotive Association

Community Service Scholarship Application

Parent or Guardian/Dealership Employee Background

FATHER'S INFORMATION

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____

Employer: _____

* If less than 12 months, please provide previous employer:

Employer: _____

Position: _____ How Long: _____ Position: _____ How Long: _____

MOTHER'S INFORMATION

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____

Employer: _____

* If less than 12 months, please provide previous employer:

Employer: _____

Position: _____ How Long: _____ Position: _____ How Long: _____

STEP-PARENT OR GRANDPARENT INFORMATION (if employed at a new vehicle dealership)

Name: _____

Relationship to Applicant: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____

Employer: _____

* If less than 12 months, please provide previous employer:

Employer: _____

Position: _____ How Long: _____ Position: _____ How Long: _____

THE FOLLOWING MUST BE SIGNED BY THE PARENT/GRANDPARENT WHO IS A DEALERSHIP EMPLOYEE:

I certify that I have no ownership or stock interest in the dealership at which I am employed or any other new car or truck dealership in the Commonwealth of Pennsylvania.

Name of new vehicle dealership: _____

Name of immediate supervisor: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone # of dealership/supervisor: _____

Signature of Dealership Employee

Date



Material Submission

THE FOLLOWING MATERIALS MUST BE SUBMITTED WITH THE APPLICATION.

1. 2 ESSAYS (each typed, double-spaced essay should be between 1-2 pages in length)

1. In a well-developed essay, 1.) Provide an overview of the depth of your involvement in the community and 2.) discuss your future hopes, dreams and educational/career path.
2. Select **one** of your community service activities and explore in detail how this involvement has improved the community, enriched your life and provided you with greater self-knowledge

2. 2 Letters of Recommendation

You must supply 2 non-related letters of recommendation. These 2 references should be from a person who is:

- A teacher or high school administrator who is familiar with the applicant's volunteer activities
- A community leader who is knowledgeable in the applicant's volunteer activities
- A leader of a charitable organization where the applicant has volunteered.
- An employer, manager, or supervisor of a place where the applicant has worked and/or volunteered.

In other words, one letter should come from any two of the four categories above. **Letters should primarily focus on the student's community service and volunteer activities as well as information about the student's academic and extracurricular activities.**

3. A detailed resume including 1.) a list of organizations, clubs, community service, work experience and extracurricular activities; and 2.) a list of awards, recognitions, honors, and achievements.

4. Transcripts - An official transcript must be submitted with this application.

Applicant Signature

I certify that all information on this application is true to the best of my knowledge. I understand that all decisions made are final and not subject to review or appeal. I further understand that any information provided in this form will be shared with PAA Scholarship Committee members.

Signature of Applicant

Date

Mail complete application materials in one 9 x 12 envelope to:

PAA SCHOLARSHIP APPLICATION - COMMUNITY SERVICE

PO BOX 2955

Harrisburg, PA 17105

AN INCOMPLETE APPLICATION WILL NOT BE ACCEPTED.

DEADLINE: POSTMARKED NO LATER THAN MARCH 1, 2017